

# Shaladarpan – Change Password Document

**For security reason**, Password policy / format is being changed from MD5 to SHA512.

To accomplish it, every user has to change their password. For that from 15<sup>th</sup> June 2020 onward , while accessing ShalaDarpan, every user will automatically redirected (one time) to **Change Password** screen. Without successful password change, user will be unable to do anything in their login account.

Please note that while creating new password, you have to follow standard password policy, as follows-

**Password length must be 8 characters (minimum). This combination should be of-**

- a. At least one uppercase letter(A-Z)
- b. At least one lowercase letter(a-z)
- c. At least one numeric digit(0-9)
- d. At least one special character(@,#,\_,,\$)

## Screenshots for Password Change Process-

1. Login with your current credential

The screenshot displays the ShalaDarpan login interface. At the top, the header bar includes the Government of Rajasthan logo, the text 'GOVT OF RAJASTHAN SCHOOL EDUCATION DEPARTMENT RAJASTHAN COUNCIL OF SCHOOL EDUCATION', and the ShalaDarpan logo. Below the header, a purple login form is centered on the screen. The form has a 'LOG IN' button and three search buttons: 'Forgot Password', 'School Username Search', and 'Office Username Search'. The background of the page shows a large, ornate building.

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2. After successful login, user will automatically redirect to Change password page. Where you have provide old password and the new password you want (please note that it should be as per Password Policy as mentioned above.)

Home / Change Password

CHANGE PASSWORD

Login Id

Old Password

New Password

Confirm Password

Submit

ShaalaDarpan  Portal is designed and developed for Rajasthan Council of Secondary Education by National Informatics Centre, Rajasthan. 

3. After changed password user will automatically logout .
4. Now, user can login with new credentials/password.
5. Please note again, it is one time exercise only.